

University Preparation School at CSU Channel Islands
1099 Bedford Drive Camarillo, CA 93010
Annual Organizational
Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

February 23, 2024

1:30-4:00

Room E7

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item.

A. Call to Order (1:30-1:40)

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

C. Pledge of Allegiance

D. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	_____	_____
Melinda Brookshire	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Ernesto Guerrero	_____	_____
Marlo Hartsuyker	_____	_____
Veronica Rauschenberger	_____	_____
Lindsay Walker	_____	_____
Celina Zacarias	_____	_____
<u>Administration</u>		
Charmon Evans	_____	_____
Echo Reves	_____	_____
Veronica Solorzano	_____	_____

E. Public Comments

F. Directors' Reports

G. Board Reports, Correspondence, and Communications

H. Advisory and Auxiliary Reports

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

II. Regular Session

A. Consent Agenda (1:40-1:45)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the January 26, 2024 Regular Board Meeting**

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the January Financials for UPCS (1:45-1:55)

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the January Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

2. **Topic/Agenda Item: Review and Approval of the Second Interim (1:55-2:10)**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Second Interim

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

3. **Topic/Agenda Item: Review and Approval of the 2024-2025 Comprehensive School Safety Plan (2:10-2:25)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2024-2025 Comprehensive School Safety Plan

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

4. **Topic/Agenda Item: Review and Approval of the 2024-2025 draft school calendar (2:25-2:35)**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the 2024-2025 school calendar.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

5. **Topic/Agenda Item: Review and Approval of Revision to #102 Classroom and School Observation and Visitation, Volunteer, and Removal Policy (2:35-2:45)**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to #102 Classroom and School Observation and Visitation, Volunteer and Removal Policy
Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

6. **Topic/Agenda Item: Review and Approval of Revision to #503 Immunization Policy (2:45-2:55)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #503 Immunization Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

7. **Topic/Agenda Item: Review and Approval of Revision to #505 Administration of Medication Policy (2:55-3:05)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #505 Administration of Medication Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

8. **Topic/Agenda Item: Review and Approval of Revision to #508 Parent/Student Rights in Identification, Evaluation, Accommodation and Placement Policy (3:05-3:15)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #508 Parent/Student Rights in Identification, Evaluation, Accommodation and Placement Policy

Charmon Evans

Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Talya Drescher				
Ernesto Guerrero				
Marlo Hartsuyker				
Veronica Rauschenberger				
Lindsay Walker				
Celina Zacarias				

9. **Topic/Agenda Item:** Discussion of the Local Accountability Plan (LCAP) and the Local Control Funding Formula Budget Overview for Parents (BOP)
Background: Senate Bill 114 (2023) added Education Code 52062 (a) (6) requiring the district to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and the local control funding formula Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA. The report includes both of the following:

All available midyear outcome data related to metrics identified in the current LCAP; and, All available midyear expenditure and implementation data on all actions identified in the current LCAP. **(3:15-3:30)**

Personnel Involved: Charmon Evans/Lisa Boulos/Echo Reves

ADJOURN OPEN SESSION

II. Closed Session

- A. Topic/Agenda Item: Public Employee/Employment/Review
Mid-Year Administrative Review, Executive Director Update**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Melinda Brookshire				
Regina Carver				
Marlo Hartsuyker				
Jessica Lavariega Monforti				
Veronica Rauschenberger				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

III. Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, March 22, 2024

V. Adjournment: